



## **PARTNER4™ AUGMENTATIVE COMMUNICATION DEVICES**

### **INSTRUCTION SHEET**

Congratulations on your purchase of the PARTNER4™ Entry-Level Communicator. THE PARTNER4 IS AN ENTRY-LEVEL AUGMENTATIVE COMMUNICATOR THAT OFFERS HIGH QUALITY, RELIABLE PERFORMANCE AND MANY IMPORTANT FEATURES FOR A VERY LOW PRICE. PARTNER4 IS MANUFACTURED TO THE HIGHEST COMMERCIAL STANDARDS TO PROVIDE MANY YEARS OF RELIABLE OPERATION. WE FULLY GUARANTEE THE PARTNER4'S OPERATION FOR A FULL YEAR, INCLUDING PARTS AND LABOR. \*

#### **DISTINCTIVE FEATURES OF THE PARTNER4**

- DROP RESISTANT, ABLE TO WITHSTAND ROUGH HANDLING.
- WATER RESISTANCE FOR EASY CLEANING.
- THE SHATTERPROOF CASE IS MADE OF A HIGH IMPACT PLASTIC.
- LIGHT WEIGHT AND PORTABLE (LESS THAN 2 LBS.)
- THE PARTNER4 GIVES YOU "REAL-VOICE" HIGH QUALITY AUDIO REPRODUCTION.
- MESSAGES CAN BE STORED FOR UP TO 100 YEARS WITH NO POWER.
- IN ADDITION TO THE BUILT IN MICROPHONE, SPEAKER AND RECORD SWITCH, TWO OUTPUT AND TWO INPUT JACKS ARE PROVIDED FOR EXTERNAL HOOK UPS.
- INTERCHANGEABLE OVERLAYS, COMPATABLE WITH MAYER JOHNSON BOARDMAKER™ SOFTWARE.

\*SEE WARRANTY AGREEMENT FOR DETAILS.

#### **GENERAL OPERATION:**

**All controls are located on the back of the PARTNER4.**

The PARTNER4 augmentative communicator is a self-contained communication device, which permits the user to record and playback 4 messages of 8 seconds in length each. Graphic overlays (picture card) can be easily changed by simply sliding the overlay between the housing grid and the message square through the slot on the side of the grid. Simple to operate, just turn the unit on, adjust the volume, select and push the picture to activate the corresponding message.

#### **BATTERY INSTALLATION**

1. Make sure that the PARTNER4 is turned off. Set VOLUME control switch fully counterclockwise, until it clicks off.
2. Turn the PARTNER4 over and lay the front of the unit on a flat stable surface.
3. To gain access to the battery compartment and expose the batteries, remove the two screws holding down the plastic battery cover on the left side of the bottom of the unit.
4. Remove the old batteries and discard them in accordance with your local recycling laws.
5. Install the new batteries observing the proper polarity and using 4 new AA batteries.
6. Then replace the battery compartment cover by placing the cover over the access hole and tighten down the two screws. Insure the battery cover is secure.

#### **RECORD OPERATION:**

**Note: It is important during any recording operation that the built in microphone located at the back of the PARTNER4 is clear and open.**

1. Turn the PARTNER4 ON. Turn the VOLUME control switch clockwise, until it clicks ON.
2. Set the VOLUME control, turning clockwise, until it reaches the center of the range.
3. Depress and hold in the internal recording button (see diagram – BACK VIEW). The internal recording button must be engaged for the entire recording process.
4. Select one of the 4 message squares on the face of the PARTNER4 and depress and hold down that message square, then begin to say your message into the built in microphone located at the back of the PARTNER4. For the best results, you should speak directly into the microphone and be about 6 to 9 inches away from it in a quiet room.
5. Each of the remaining message squares can be programmed in the same manner.

#### **INPUT AND OUTPUT JACKS:**

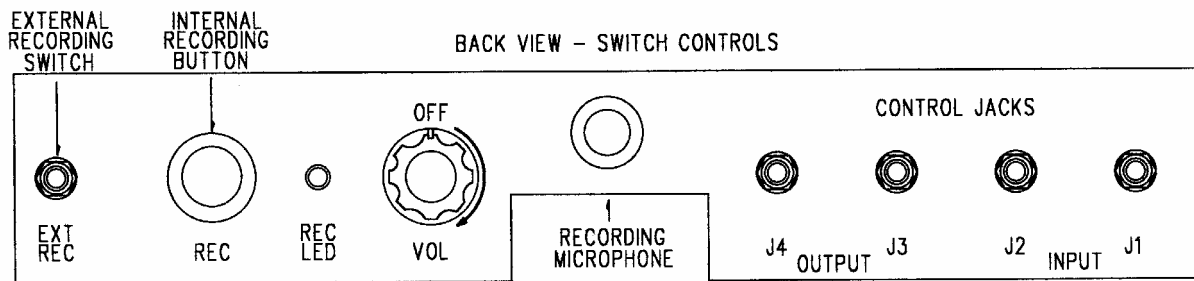
The Partner4 comes fully equipped with 4 external control jacks (see diagram – BACK VIEW), 2 - Input and 2 - Output. The four control jacks on the back of the unit correspond to the four message squares on the front of the Partner4.

##### **INPUT JACKS:**

The first 2 jacks labeled J1 and J2 on the back of the Partner4 are Input jacks (see diagram – BACK VIEW for jack locations). They are for activating the first 2 message squares. J1 is for the first message square starting from the left and J2 is for the second message square to the right. When the switch plugged into either one of the Input jack locations is activated, the messaged programmed into the corresponding message square will play.

### OUTPUT JACKS:

The jacks marked J3 and J4 on the back of the Partner4 are Output jacks used to control low voltage DC devices. When the one of the last two message squares is depressed, the corresponding jack is shorted and a low voltage device plugged into that jack will be activated.



### PLAYBACK OPERATION:

1. Turn the PARTNER4 ON. Turn the VOLUME control switch clockwise, until it clicks ON.
2. Set the VOLUME control, turning clockwise, until the desired playback volume is reached.
3. Select one of the 4 message squares on the face of the PARTNER4 and depress that message square for message playback.

### OVERLAY DESIGN AND LAYOUT:

There are several methods you can use to make overlays for the PARTNER4.

1. Draw or print corresponding icons or words on a sheet of 2.9" by 12.5" paper. Section each icon so that it appears in each of the 4 message square cutouts
2. Develop your custom overlay using Mayer Johnson's BOARDMAKER™ Software.

### CLEANING THE PARTNER4

**Note: DO NOT SUBMERGE THE PARTNER4 IN WATER... THE PARTNER4 IS WATER RESISTANT - NOT WATER PROOF.**

1. Turn the PARTNER4 off.
2. Remove the overlay from the switch grid.
3. With a wet wash cloth and mild soap wipe the soiled areas clean.
4. To rinse, use a wet sponge (cold water) and wipe away the soapy area. **DO NOT SUBMERGE** under the water and do not allow water to enter the external speaker, record jacks or speaker holes.

### Care and Maintenance

The PARTNER4 is designed to automatically power down after a message is played. However, the power down mode is still an active mode and drains some power from the battery, affecting battery life. Therefore, if the PARTNER4 is not going to be used for a long period (2 to 3 hours) it is recommended that the unit be turned off.

If the PARTNER4 fails to operate, or operates incorrectly, follow these steps:

1. Check if the batteries are installed correctly.
2. Check if the PARTNER4 is ON and a message has been recorded. Also make sure there are no obstacles blocking the message membrane switch
3. Turn the PARTNER4 OFF for 15 Seconds, then back ON and retry playback.
4. Replace the Batteries.
5. For further assistance, feel free to contact our technical support team at 1-888-353-AMDI (2634).

### \*\* LED & Vibrating Feature Options

LED Option: LED will light up when message squares are depressed.

Vibrating Option: The message square will vibrate for a short period of time when it is activated.

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