



95 Sherwood Avenue. Farmingdale, NY 11735

Phone: (631) 531-8888 Fax: (631) 531-8811

AMDi Loan Contract for Tech/Series, Smart/Series, Switches & Sensors

1. I understand this Equipment is on Loan and must be shipped back to Advanced Multimedia Devices, Inc. on or before the return date, which is established at the time of shipping.
2. I understand that if I am unable to return the Equipment by the established date, I am responsible for contacting AMDi's Customer Service by phone (888) 353 – 2634 or fax (631) 531 – 8811 and establish a new return date or late fees will be incurred.
3. I understand that I am responsible for providing AMDi with a valid credit card number that will be kept on file for the duration of the Loan Period. If I do not return the Equipment by the established date and/or do not make alternate return agreements with AMDi's Customer Service, I understand that a \$25.00 late fee will be incurred daily and charged to the credit card below. In addition, any outstanding balances due to loss or damage to the Equipment will also be charged.

Visa / MasterCard/Amex # : _____
(Sorry no Discover Cards)

Date of Expiration: _____ / _____ CCV (CID) Code _____
Name and Address of Cardholder:

4. I am responsible for the return shipping cost and will use a traceable shipping service, such as UPS, DHL or FedEx to return the equipment. I will insure the package for \$ _____
(see website or catalog for current prices).

- The Statement above only pertains to customers that choose the \$18 option for payment of the loan.

5. I understand that I am responsible for any repair or replacement costs incurred due to abuse, negligence, theft or loss of the Equipment during the Loan Period and until the equipment is received by AMDi.
6. I have read and understand the terms of this Loan Contact _____ ***INITIAL HERE***
7. I intent this contact to be legally binding whether transmitted by mail, facsimile or e-mail.

This completed contract must be received by Advanced Multimedia Devices, Inc. with a form of payment before the equipment will be shipped.

Signature: _____ Date: _____
(person assuming responsibility for equipment)

Print Name: _____ Title: _____

Name of Facility / Agency: _____



Terms and Conditions

Loans will only be made available to those individuals who have completed and signed a valid loan contract and have submitted said contract with a form of payment to Advanced Multimedia Devices, Inc., 95 Sherwood Avenue Farmingdale, New York 11735. If you prefer, you may fax this information to (631) 531 – 8811.

The maximum loan is for 2 weeks. The loan period begins when the unit arrives at the ship to address on the loan contract. When the unit arrives at this address, someone must be available to sign for the delivery. If no one is available to sign for the delivery, it will be returned to AMDi at the cost of the person who signs the loan contract. The loan period is completed when the loan device is shipped back the AMDi using a traceable shipping service, such as, UPS, DHL or FedEx.

Contact information for the individual assuming responsibility of this contract must be indicated on the front of this form. Upon completion of the loan period, the individual responsible for the contract agrees to return the loaned device and accessories in the original packaging back to Advanced Multimedia Devices, Inc., 95 Sherwood Avenue, Farmingdale, New York 11735. A traceable shipping service must be used and the package should be insured for the manufacturer's list price of the equipment. Please see website for pricing guide and account for any optional upgrades to the device and accessories supplied within the device's loan box.

A late fee of \$25.00 per day will be charged for all equipment shipped passed the agreed date that the Loan Period will end.

_____ **** INITIAL HERE. ****

All ancillary equipment and instructions provided as part of the total loan package must be returned with the augmentative communication device in good working condition. Failure to do so will result in an additional charge of the item at current list price to the person assuming responsibility for this contract and it terms and conditions.

The individual assuming responsibility for the contract is liable for any repair or replacement costs incurred as a result of abuse, neglect, loss or theft of the unit during the loaner period.

_____ **** INITIAL HERE. ****

AMDi hereby warrants to Customer only that each item of Equipment, when shipped, will be in good operating condition. In the event an item of Equipment does not operate properly, Customer will notify AMDi immediately upon receipt of the equipment and request instructions before taking remedial action or before returning the Equipment to AMDi.

_____ **** INITIAL HERE. ****



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AMDi's Loan Order Form

Item	Make	Model	Serial# (Office Use Only)
Tech/Series	(i.e. – Tech/Talk)	(i.e. TT6x8BG)	
Smart/Series	(i.e. – Smart/Talk)	(i.e. – ST6x8BK)	
Switches & Sensors and other devices	(i.e. – MegaBee System)	(i.e. – xmbee)	

Request Start Date: _____

Bill to: _____

Ship to: Check if same as Bill to information

Name: _____

Name: _____

Affiliation: _____

Affiliation: _____

Address: _____

Address: _____

Address: _____

Address: _____

City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Telephone: _____

Telephone: _____

E-mail: _____

E-mail: _____

Shipping Charges: ***MUST SELECT AN OPTION BELOW*** Our shipping charge is \$18.00 **per item/device** within the Continental United States ONLY. Customers from Alaska or Hawaii please call us to verify shipping charges. Purchase orders cannot be accepted for the Loan Program.

Please charge the above mentioned credit card \$18 for one way shipping (AMDi to Customer) **per item ordered**

Please charge the above mentioned credit card \$36 for two-way shipping (We will include a shipping label to send the device back to us via UPS) **Per item ordered**

UPS Tracking Number (office use only): _____